



EMERGENCY ACTION PLAN



Severe Storm-Lightning Safety Procedure

- The Operations Director is designated as the primary contact person and decision maker on when to temporarily halt or suspend outside activities due to inclement weather conditions.
- Identified organizational officials (members of the Safety Team) should have a weather App or direct access to daily forecast and impending or occurring inclement weather.
- During time periods when inclement weather is a possibility Operations Director will alert key organizational officials including those directly responsible for patrons and guest safety to be alert for changing weather conditions.
- The following conditions will result in a halt to sports activities at Ballparks of America:
 - Tornado Warning
 - Severe Thunderstorm Warning impacting immediate geographical areas
 - Lightning that violates the 30/30 rule

The 30/30 Rule: The number of seconds between the flash of lightning and associated thunder divided by 5 equals the number of miles away the lightning strike occurred. When the number of seconds reaches 30 seconds all outdoor sports activities is to terminate and will not resume until 30 minutes after the last lightning strike is observed or thunder heard.

- The following conditions will result in the decision to clear all open areas of the complex and/or initiate sheltering procedures:
 - Tornado Warning
 - Severe Thunderstorm Warning when winds may exceed 60 mph or the word Derecho is included in the storm description, meaning the storm may be exceptionally severe or dangerous
 - The warning includes the threat of large hail sufficient in size to inflict injury
 - The warning has specific language that includes "Severe thunderstorms can and sometimes do produce tornadoes with little or no advance warning". This language may indicate low level rotation is possible and can result in the formation of an undetected tornado

Upon a decision to initiate sheltering or the clearing of open areas within the complex, announcements over the public address systems at all ball fields will occur advising all patrons and guest should immediately seek shelter in the closest facility and away from areas of glass. If the decision is the result of a tornado warning the announcement will instruct everyone to seek shelter in a designated severe weather location specific to offering protection from tornados. These locations are identified in the Shelter Area Master List and are marked with a placard at the entry point indicating such.

- Facility staff will assist with directing guests and patrons on where to go and when necessary, will make sure access to sheltering locations is available
- Facility Staff should tell patrons and guests that sheltering is advisable but the decision on whether to seek shelter or leave the complex is up to the individual

Sheltering and Evacuation

Notification Procedures

The following are the recommended language, signals and activation methods for certain types of disasters. ***Any emergency announcement should explicitly describe what directions are to be followed.*** It is also important to remember electronic communication systems may fail due to the disaster itself before warnings can be issued.

Lethal Violence

The first person having an opportunity to do so will broadcast out over Ballpark of America radios “Shooter-Take Cover” and will repeat this phrase multiple times. All employees will implement, to the degree they are able to do so, the Lethal Violence Response Procedure in the Emergency Response Plan.

In Place Sheltering for Events Other Than Weather

Use the Ballparks of America stadium public address systems at individual fields to announce what patrons and guests are to do. An example would be, **“May I have your attention please: we have a chemical spill on the adjacent street to the ballpark, please move indoors immediately and follow instructions from our staff”**

Tornado

Use the Ballparks of America stadium public address systems at individual fields to announce that a tornado warning has been issued and then provide instructions. The tornado warning will be broadcasts over the Ballparks of America two-way radio system and staff will respond according to the plan.

Weather Alerts – Suspension of Play

Staff at individual fields will advise patrons and guests via the public address system that weather conditions necessitate suspension of play. Staff will then provide instructions specific to the event and what guests and patrons should do.

Sheltering Master List – All Stadiums

Chicago Stadium

- Players and fans exit the stadium and proceed Southeast to Building #14
- Enter through the lower-level Northeast or Northwest main doors into the hallway identified for Severe Weather Sheltering
- Assume a seated/squatted or duck and cover position along and against the hallway wall
- If the hallway is full, move into any accessible room on the Southeast side of the hallway
- Remain until all clear is given by a person in position of authority



- **Players and fans exit stadium and proceed Southeast to Building #14.**
- **Enter through the lower level Northeast or Northwest main doors into the hallway identified for Severe Weather Sheltering.**
- **Assume a seated/squatted or duck and cover position along and against the hallway wall.**
- **If the hallway is full, move into any accessible room on the southeast side of the hallway.**
- **Remain until the all clear is given by a person in position of authority**



Detroit Stadium

- Players and fans exit stadium and proceed through the breezeway between Buildings #7 and #8
- Take the stairways, located at the Northeast end of Building #7, to the lower level
- Enter #6-10 (Severe Weather Sheltering) which is the first door located behind the stairway
- Proceed down the short hallway into the room at the end – fill room first
- Assume a seated/squatted or duck and cover position
- Remain until the all clear is given by a person in position of authority



Players and fans exit stadium and proceed through the breezeway between Buildings #7 and #8.

Take the stairways, located at the Northeast end of Building #7, to the lower level.

Mobility impaired individuals wishing to be sheltered are transported by private vehicle to the lower parking lot by Building #6 and then assisted into the sheltering location.

Enter #6-10 (Severe Weather Sheltering) which is the first door located behind the stairway.

Assume a seated/squatted or duck and cover position.

Remain until all clear is given by a person in position of authority.



Alternate Route – Individuals with Physical Disabilities

- Individuals with physical disabilities who are unable to navigate stairs should exit the stadium and use a designated driver of their choice to be transported to the backside of Building #6.
- Enter #6-10 (Severe Weather Sheltering) which is the first door located behind the stairway
- Proceed down the short hallway into the room at the end – fill room first
- Assume a seated/squatted or duck and cover position if possible
- Remain until the all clear is given by a person in position of authority

St. Louis Stadium

- Players and fans closest to Building #4 exit the stadium and proceed to the lower section of the breezeway between Buildings #3 and #4. Use entry identified for (Severe Weather Sheltering) and proceed down the long back hallway.
- Players and fans closest to Building #2 exit the stadium and proceed to the entry identified for (Severe Weather Sheltering) and proceed down the long back hallway.
- In both Buildings #2 and #4 proceed to the end of the hallway in order to allow those behind you to have sheltering space.
- Assume a seated/squatted or duck and cover position along and against the hallway wall.
- Remain sheltered until the all clear is given by a person in a position of authority.



- **Players and fans closest to Building #4 exit the stadium and proceed to the lower section of the breezeway between Buildings #3 and #4. Use entry identified for (Severe Weather Sheltering) and proceed down the long back hallway.**
- **Players and fans closest to Building #2 exit the stadium and proceed to the entry identified for (Severe Weather Sheltering) and proceed down the long back hallway**
- **In both Buildings #2 and #4 proceed to the end of the hallway in order to allow those behind you to have sheltering space.**
- **Assume a seated/squatted or duck and cover position along and against the hallway wall.**
- **Remain sheltered until all clear is given by a person in a position of authority.**

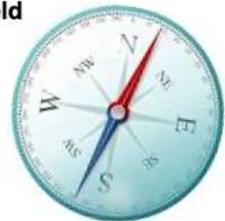


Boston Fenway Park Stadium

- Players and fans exit stadium and proceed in an orderly fashion behind Brooklyn Field to the east entry door for Building #12. Players and fans should proceed as far as possible towards the west end of the center hallway, identified for Severe Weather Sheltering, forming multiple rows back to the east.
- Assume a seated/squatted or duck and cover position along and against the wall.
- If the hallway is full, move into any accessible room on the north side of the hallway towards the east end.
- Remain until the all clear is given by a person in position of authority.



- **Players and fans exit stadium and proceed in an orderly fashion behind Brooklyn Field to the east entry door for Building #12. Players and fans should proceed as far as possible towards the west end of the center hallway, identified for Severe Weather Sheltering, forming multiple rows back to the east.**
- **Assume a seated/squatted or duck and cover position along and against the wall.**
- **If the hallway is full, move into any accessible room on the north side of the hallway towards the east end.**
- **Remain until the all clear is given by a person in position of authority**

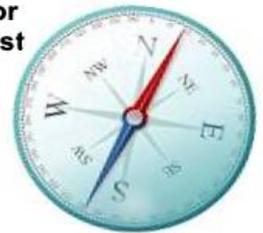


Brooklyn Ebbets Field Stadium

- Players and fans exit stadium and proceed in an orderly fashion to the east entry door for Building #12.
- Players and fans should proceed as far as possible towards the west end of along the hallway, identified for Severe Weather Sheltering, forming multiple rows back to the east.
- Assume a seated/squatted or duck and cover position along and against the wall.
- If the hallway is full, move into any accessible room on the north side of the hallway towards the east end.
- Remain until the all clear is given by a person in position of authority



- **Players and fans exit stadium and proceed in an orderly fashion to the east entry door for Building #12. Players and fans should proceed as far as possible towards the west along the hallway, identified for Severe Weather Sheltering, form multiple rows of guests back to the east.**
- **Assume a seated/squatted or duck and cover position along and against the wall.**
- **If the hallway is full, move into any accessible room on the north side of the hallway towards the east end.**
- **Remain until all clear is given by a person in position of authority.**



Welcome Center



- Staff and guests exit the building using the Northwest doors and proceed North to the breezeway and stairwell between Buildings #3 and #4.
- Proceed down the stairway onto the lower level and use entry 4-7A (Severe Weather Sheltering) located in the corner behind the stairwell.
- Proceed down the hallway in order to allow those behind you to have sheltering space.
- Assume a seated/squatted or duck and cover position along and against the hallway wall.
- Remain until all clear is given by a person in position of authority.



Sheltering Master List - Other Buildings

Building #4

Dugout Café and Batting Cages

- Patrons and others exit the Dugout Café and Batting Cages onto the walkway adjacent to the stadium
- Proceed to the landing between Building #4 and Building #3 and enter the side door to Building #4 marked as Severe Weather Sheltering.
- Proceed down the hallway in order to allow those behind you to have sheltering space
- Assume a seated/squatted or duck and cover position along and against the hallway wall
- Remain until the all clear is given by a person in position of authority

Building #5

Construction Office #5-2

- Company officials, contractors and guests exit the building using the West or East doors.
- Proceed to the closest stairway allowing access to the lower level and go to the southwest doors of the lower level of Building #14.
- Enter the building and assume a seated/squatted or duck and cover position along and against the hallway wall
- If the hallway is full, move into any accessible room on the southeast side of the hallway
- Remain until the all clear is given by a person in position of authority

Building #9

Welcome Center #9-2

- Staff and guests exit the building using the Northwest doors and proceed North to the breezeway and stairwell between Buildings #3 and #4
- Proceed down the stairway onto the lower level and use entry 4-7A (Severe Weather Sheltering) located in the corner behind the stairwell
- Proceed down the hallway in order to allow those behind you to have sheltering space
- Assume a seated/squatted or duck and cover position along and against the hallway wall
- Remain until the all clear is given by a person in position of authority

Building #12

- Guests and others exit into the interior hallway identified for Severe Weather Sheltering
- Assume a seated/squatted or duck and cover position along and against the hallway wall
- If the hallway is full, move into any accessible room on the north side of the hallway
- Remain until the all clear is given by a person in position of authority

Building #13

Cafeteria and Laundry Services

- Players and coaches exit Building #13 (Cafeteria and Laundry Services) and proceed to the northeast doors to Building #14. After entering proceed down the hallway as far as possible to allow others behind room to shelter.
- Assume a seated/squatted or duck and cover position along and against the hallway wall.
- If the hallway is full, move into any accessible room on the north side of the hallway.
- Remain sheltered until the all clear is given by a person in position of authority.

Building #14

Upper Floor

- Guests on the upper floor use the nearest exit and proceed to the stairway at either end
- Do not use the elevator
- Descend the stairs and reenter the building from the lower floor entry doors and proceed down the hallway identified for Severe Weather Sheltering
- Assume a seated/squatted or duck and cover position
- Remain until the all clear is given by a person in position of authority

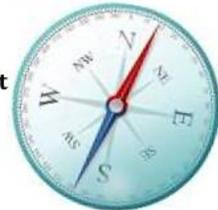
Lower Floor

- Guests and others exit into the interior hallway identified for Severe Weather Sheltering
- Assume a seated/squatted or duck and cover position along and against the hallway wall
- If the hallway is full, move into any accessible room on the southeast side of the hallway
- Remain until the all clear is given by a person in position of authority

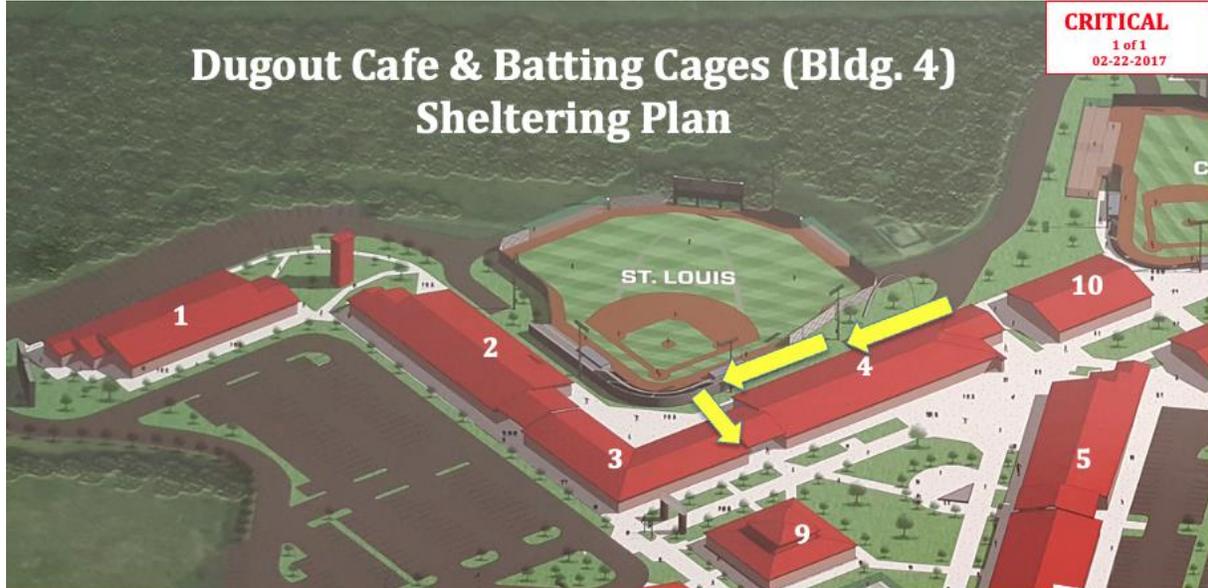
Construction Office



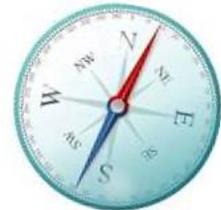
- Company officials, contractors and guests exit the building using the West or East doors.
- Proceed to the closest stairway allowing access to the lower level and go to the southwest doors of the lower level of Building #14.
- Enter the building and assume a seated/squatted or duck and cover position along and against the hallway wall
- If the hallway is full, move into any accessible room on the southeast side of the hallway
- Remain until the all clear is given by a person in position of authority



Dugout Café & Batting Cages



- Players and fans exit the Dugout Café and Indoor Batting Cages and proceed to the lower section of the breezeway between Buildings #3 and #4. Use entry identified for (Severe Weather Sheltering) and proceed down the long hallway in the back.
- Proceed to the end of the hallway to allow those behind you to have sheltering space.
- Assume a seated/squatted or duck and cover position along and against the hallway wall.
- Remain sheltered until all clear is given by a person in a position of authority.



Chicago Stadium



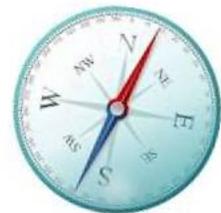
- Players and fans exit the stadium and proceed toward the Southwest corner of Building #14.
- Depending on weather, wind and reason for the evacuation, guests will move in an orderly fashion to either the green space surrounding the Welcome Center or move between Buildings # 5 and #14 and then across the parking lot to the lowest section away from the complex.
- Remain until further instructions are given.



Detroit Stadium



- **Players and fans exit stadium. Guests will move in an orderly fashion to and proceed through the breezeway between Buildings #7 and #8 and onto the green space just past the Welcome Center or guests proceed northwest from the stadium to the sidewalks in front of Buildings #2 and #3. Weather, wind direction and other conditions will dictate the appropriate evacuation site.**
- **Remain until further instructions are given.**



St. Louis Stadium



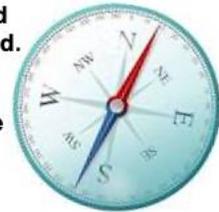
- Players and fans exit stadium and proceed in an orderly fashion up the stairs and through the breezeway between Buildings #3 and #4.
- Guests assemble on the green space just northeast of the Welcome Center (Building #9).
- Depending on wind, weather and other conditions guests may also evacuate to the Chicago Stadium utilizing the sidewalk along Buildings #4 and #10.
- Remain until further instructions are given.



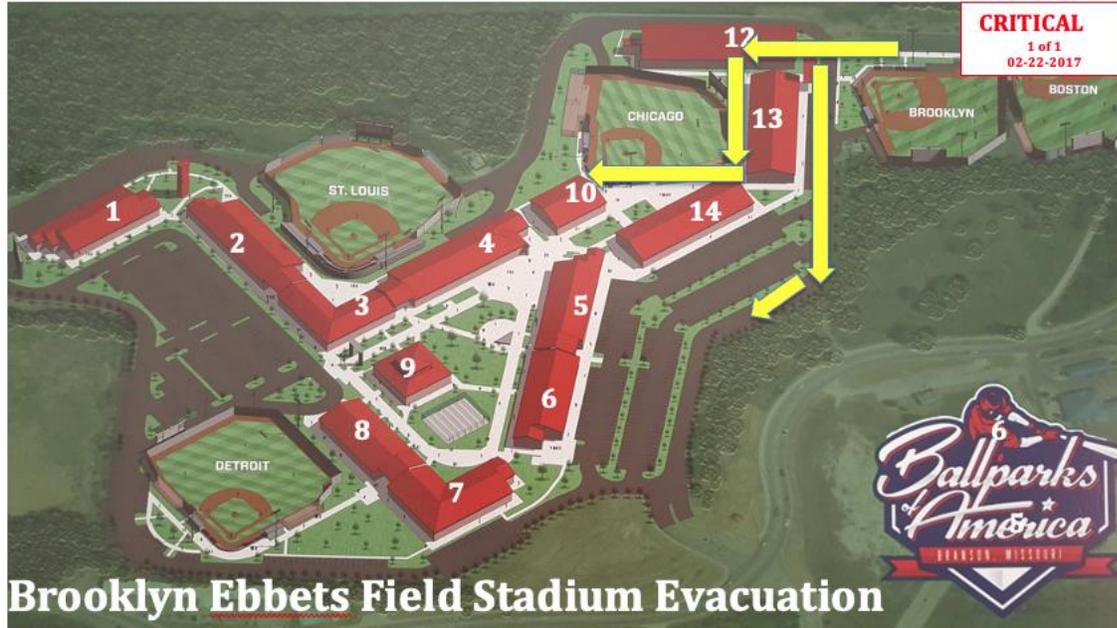
Boston Fenway Stadium



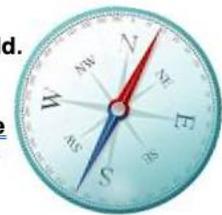
- **Players and fans exit stadium and proceed in an orderly fashion behind Brooklyn Field through the breezeway between Buildings # 12 and #13 and then onto the Chicago field. Assembly should occur on the west side of the ball field.**
- **Depending on wind, weather and other conditions players and fans may also evacuate to the south side of the south parking lot using the walkway and road on the east side of Building #13.**
- **Remain until further instructions are given.**



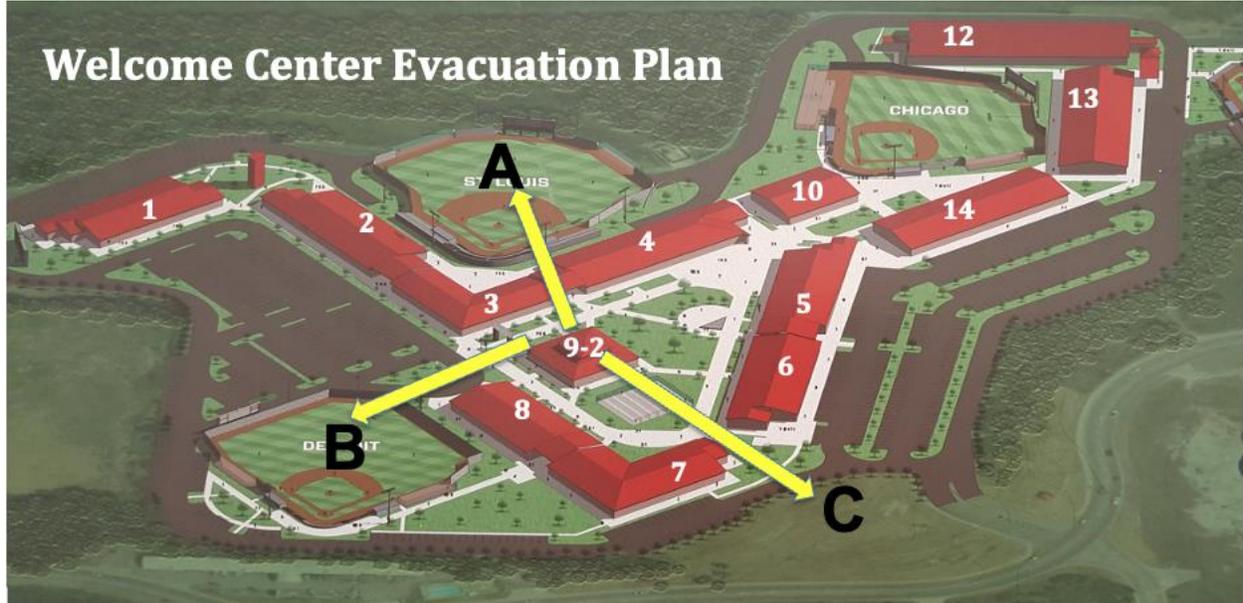
Brooklyn Ebbets Field Stadium



- **Players and fans exit stadium and proceed in an orderly fashion from Brooklyn Field through the breezeway between Buildings # 12 and #13 and then onto the Chicago field. Assembly should occur on the west side of the ball field.**
- **Depending on wind, weather and other conditions players and fans may also evacuate to the south side of the south parking lot using the walkway and road on the east side of Building #13.**
- **Remain until further instructions are given.**



Welcome Center



Northwest Evacuation Route

Guests exit out the Northwest door and proceed across and through the breezeway between Buildings # 3 and #4 and then onto the St. Louis Field (A) or exit the Northwest door and go West (left) directly to the Detroit Field (B).

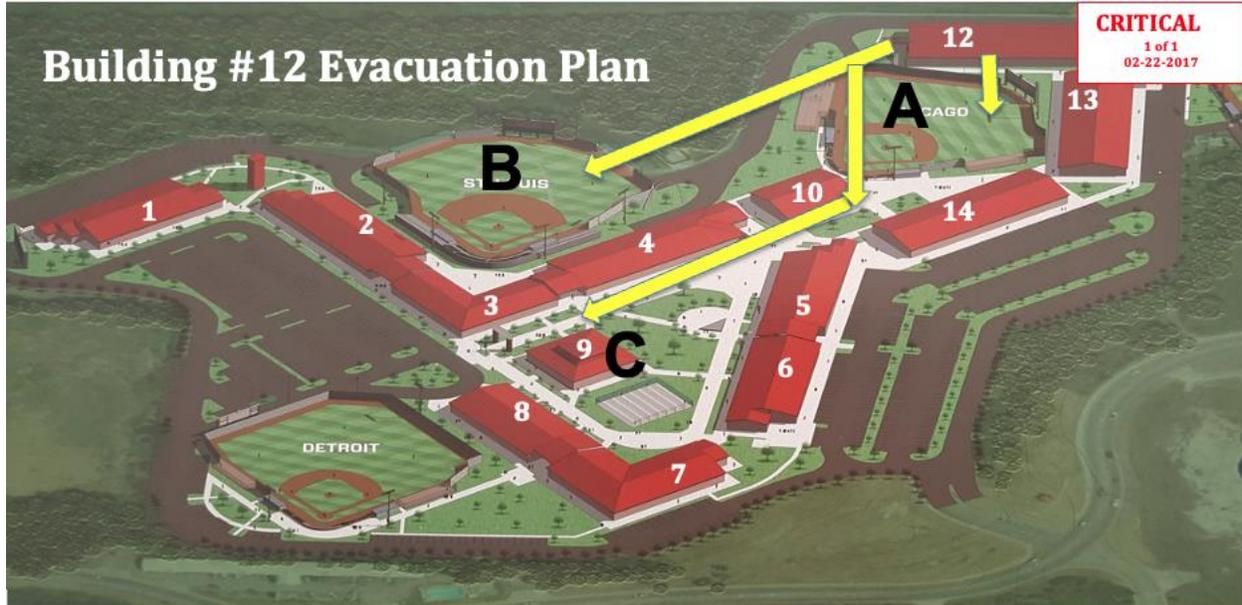


Southeast Evacuation Route

Guests exit the Southeast doors and proceed directly to the stairwell between Buildings #6 and #7. Use the stairs to access the lower level and then proceed across the roadway and assemble on the green space (C).



Building #12



Guests exit out rooms onto the sidewalk. Guests on the North side of Building #12 proceed West beyond the end of Building #12 and then proceed to one of the listed evacuation sites.

Guests on the South side of Building #12 upon exiting move directly to the appropriate evacuation site.

Depending on the safest route, proceed to the Chicago Field (A), the St. Louis Field (B), or the welcome center (C).



Building #14



Upper Floor

Guests exit out rooms onto balcony, proceed to either end and down the stairwell.

From the lower landing, and depending on safest route, proceed to the Chicago Field (A), the lower end of the southeast parking lot (B), or the welcome center (C).



Lower Floor

Guests exit out exterior rooms and directly onto the sidewalk.

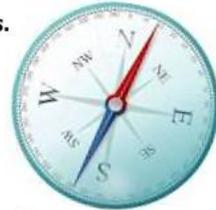
From the sidewalk, and depending on safest route, proceed to the Chicago Field (A), the lower end of the southeast parking lot (B), or the welcome center (C).



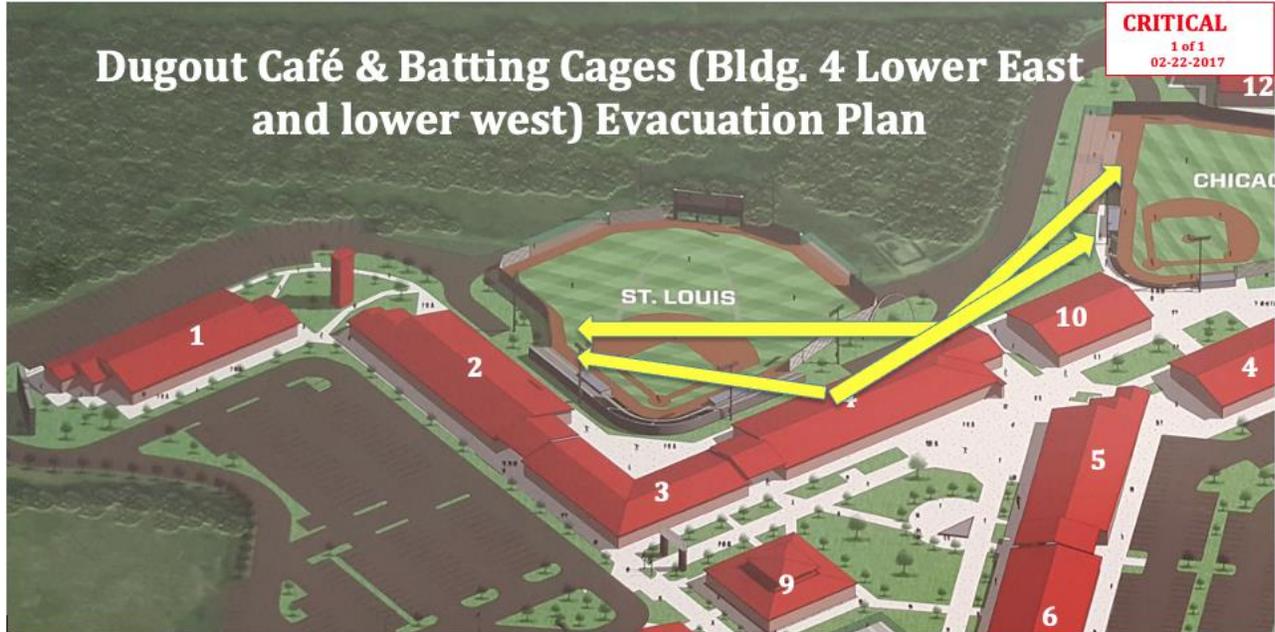
Construction Office



- Company officials, contractors and guests exit the building using the West and East doors.
- If East doors are used then proceed either to the stairwell to the lower floor and then move to the far east end of the lower parking lot or after exiting on the lower level and proceed to Chicago Stadium.
- If West doors are used proceed down the stairwell out onto Chicago Stadium or proceed Southwest across the courtyard and between Buildings #7 and #8 using the breezeway, and then out onto Detroit Stadium.
- Remain until all clear is given by a person in position of authority.



Dugout Café 7 Batting Cages



- Guest and patrons exit the Snack Bar and Indoor Batting Cages and use the sidewalk to go to the West side of the St. Louis Field or to the Northwest side of the Chicago Field.



Emergency Equipment Location



-  - Evacuation Assembly Points
-  - Designated Sheltering Locations
-  - Automated External Defibrillators (AED)
-  - Fire Extinguisher



General Responses to a Bomb Threat

- Notify 911 on any bomb threat
- Immediately notify the ranking company official on site
- If safe to do so and if immediate evacuation is not being considered, conduct an inspection with all staff searching their work areas, in addition to the grounds and public areas so that buildings and grounds are covered.
- Evacuate if unsure of the validity of the threat, threat appears legitimate, a suspicious item or unknown object is observed, or if instructed to do so by fire or law enforcement officials.

General Guidelines for Searching

- Turn off all electronic transmitters (radios, cell phones, etc.)
- Start on the outside of the building and work inward.
- When inside, start at the bottom and work up searching items on floor first. Then, work up to ceiling.
- Search personnel should work toward each other.
- If a suspicious item is located, do not touch it. Report it to fire officials.

Questions to Ask/Evaluate Upon Receipt of a Bomb Threat

- Have there been national, state, or local bomb threat incidents lately?
- Have there been recent national, state, or local incidents where explosive devices have detonated?
- Have there been bomb threat hoaxes lately?
- Has a hostile patron recently been encountered?
- Has an employee left the company disgruntled or angry?
- Is the company being portrayed negatively in the media?
- Is there serious negative publicity concerning the industry?
- Are any employees involved in serious domestic disputes that may or may not have spilled over into the workplace?

- Are any employees involved in incidents being portrayed negatively in the press?
- How much information did the caller provide?
- Were specific details given as to the time of detonation, type of device, or threatener's motive?
- Did the caller have knowledge of the building design?
- Have there been recent burglaries or other criminal acts committed against the company?
- Did the caller give repeated warnings? (If so, this might indicate a more serious threat.)
- Was the call traceable?

Threat Description 		Explosives Capacity	Mandatory Evacuation Distance	Shelter-in-Place Zone	Preferred Evacuation Distance
 Pipe Bomb	5 lbs	70 ft	71-1199 ft	+1200 ft	
 Suicide Bomber	20 lbs	110 ft	111-1699 ft	+1700 ft	
 Briefcase/Suitcase	50 lbs	150 ft	151-1849 ft	+1850 ft	
 Car	500 lbs	320 ft	321-1899 ft	+1900 ft	
 SUV/Van	1,000 lbs	400 ft	401-2399 ft	+2400 ft	
 Small Delivery Truck	4,000 lbs	640 ft	641-3799 ft	+3800 ft	
 Container/Water Truck	10,000 lbs	860 ft	861-5099 ft	+5100 ft	
 Semi-Trailer	60,000 lbs	1570 ft	1571-9299 ft	+9300 ft	

Explosion

- Call 911.
- Use fire alarm signal in Team Suites to begin evacuation – Use public address system on ball fields if necessary or appropriate.
- Alert all facility staff by radio of the event and assign specific staff to assist with evacuations
- Direct guests and patrons away from danger and attempt to get at least 1,000 feet away from source of explosion (if known) unless directed otherwise by responding firefighters
- Assist injured individuals as time permits and safe to do so
- Do not enter any building or part of the complex where it is believed the explosion originated.
- Notify key company officials as time permits.

Fire

- Call 911 for all fires requiring a Fire Department response to extinguish

Be prepared to report the following information:

- location of the fire
 - nature, size and extent of fire
 - identity of any known person(s) trapped by the fire and location of such persons
- Immediately evacuate the building or immediate area under the following circumstances:
 - spreading fire
 - fire involving combustible materials such as walls, ceilings, floors, etc.
 - fire involving any chemicals or gases
 - fire in a large container (larger than five-gallon capacity)

NOTE: If in doubt, evacuate

- When evacuating:
 - remain calm and proceed to the nearest exit, assisting guests and patrons as needed and safe to do so
 - if a fire pull station is at the exit, activate it as you leave
 - be prepared to use an alternate exit if the closest one is unavailable
 - if in smoke, drop to your knees and crawl using breathable oxygen near the surface
 - once you have reached the exterior proceed to the employee reunification site that is upwind from the fire and/or out of the danger area

Evacuation - Reunification Sites

When evacuating the decision on where to go is dependent on wind direction, proximity to reunification site, obstructions, and the location of the fire and other dangers

East - Along the far north edge of the lower section of the north parking lot, preferably green space.

Southwest - Along the far southwest edge of the southwest parking lot, preferably on green space

Ball Fields – The playing field on any of the ball fields

Hazardous Materials & Chemical Leaks and Spills

Inside Building

- Call 911.
- Confine the fumes or fire by shutting the doors, if this can be safely done.
- Begin evacuation procedures. Inclement weather may require additional considerations.
- Evacuate to a safe area, at least 500 feet upwind from the building.
- Using radio or other communication methods, alert other facility personnel.
- Isolate anyone contaminated.
- Refer to Material Safety Data Sheets for treatment or other recommended actions
- Do not allow re-admittance to any building until authorized by the ranking Fire Department Official on scene.

Outside Building

- Call 911.
- If appropriate, make an announcement over individual ballpark P.A. systems directing guests and patrons to report specific actions.
- Bring persons on the exterior of the building(s) back inside immediately.
- Secure the building's ventilation system. This should include the closing of all doors and windows, placing towels over any exterior air paths.
- Direct staff to extinguish any flames within the building.
- Using radio or other communication methods, alert other facility personnel.
- Isolate anyone contaminated.
- Refer to Material Safety Data Sheets for treatment or other recommended actions
- Do not allow anyone to leave the building unless allowed to do so by an authorized person such as a Fire Department Official.

Earthquake

- If in the building, stay there. Get under a desk, table or other piece of heavy furniture. Stay away from bookcases and other free-standing items in the room.
- If in the stands either quickly get off or hold on until the shaking stops and then get off, helping others as you can.
- Once the shaking has stop, immediately exit the building and proceed to closest ball field, staying away from building walls and any utility lines and towers
- If outdoors, move away from the building, avoiding trees, utility lines and towers.

- Assist patrons and guest as safe to do so.

Do not re-enter any building until company officials in consultation with local emergency management officials or others have deemed it safe to do so

Hostage

- Call 911.
- Identify nature of problem and location where occurring to the degree possible.
- If hostage taker is inside a building, evacuate immediate staff and others if safe to do so and order all persons on the exterior to move a safe distance from the area.
- Begin moving patrons and guests out of the affected area, utilizing secure sheltering locations if necessary.
- If hostage taker is outside, secure all interior and exterior doors of building. Order all persons inside the buildings to take shelter in a room that can be secured or in a location where concealment is possible.
- Prepare and await police arrival.
- If confronted by the hostage taker, speak softly, ask permission to evacuate and approach no closer than necessary.
- If hostage taker initiates potentially lethal force, refer to active shooter procedure.

Intruder/Suspicious Out of Control Person

Company Official or Designee

- Communicate to employees any actions to be taken which may include:
 - evacuating self and patrons and guest
 - avoiding contact with the intruder/suspicious or out of control person
 - instructions for engaging the intruder
- Contact security personnel or 911 if law enforcement assistance is needed, communicate what is occurring at the facility including specifics related to the individual and their actions and then follow any instructions.
- If the person is on the exterior, ensure all entries to the facility are secure to the degree possible
- Account for all employees if situation warrants.
- Await police arrival if 911 has been contacted.
- Monitor the situation for changes that might necessitate added instructions to staff.
- If the intruder has already made contact with employees, proceed to that location, assess the situation, and use strategies appropriate for the circumstances.

Employees

- Report to security or company officials anyone appearing to be in an unauthorized area of the facility, exhibiting suspicious behavior, or appearing irate and/or combative and include the following information:
 - location of the person
 - behaviors such as intoxicated, angry, threatening, etc.
 - clothing and physical description
 - anything the person has said or is doing
- If instructed to do so or if in a position where contact cannot be avoided with the intruder/suspicious or out of control person, attempt the following:
 - remain polite and calm
 - approach and stand at a 45 degree angle if possible
 - speak in a soft tone
 - maintain a path of escape – do not let the person come between you and an exit
 - be aware of any hand movement by the person
 - attempt to include or maneuver the person into the presence of other employees
 - be agreeable and/or conciliatory to the extent possible

Active Shooter/Lethal Assailant

Though lethal violence is unlikely to occur at or on the property of Ballparks of Branson, employees need to be prepared should an event happen. The following are actions employees should consider, recognizing it is impossible to predict the exact set of circumstances encountered during an event due to the large number of variables present. Employees should always use their best judgment in how to survive and help others.

- Attempt to escape and move away from the danger if a path to flee is available and does not increase the risk to one's safety. This applies regardless whether on the exterior or interior when the act of violence begins. Once out of danger contact 911 and follow instructions.
- If the opportunity to escape does not exist or does not appear to be a viable option, attempt to barricade yourself in a room where a level of protection is afforded. Securing yourself in a room should include the following:
 - Lock the door
 - Turn off lights
 - If possible, use furniture or other objects to strengthen the security of the door or block access into the room from hallway windows
 - Maintain silence to the degree possible
 - If told or asked to unsecure the room do so only when confident you are being instructed to do so by law enforcement personnel. Once rooms are secured, they should remain so regardless of others trying to seek shelter in the same location.
- Never attempt to confront or disarm a lethal assailant unless it is a last resort and necessary to protect your life or that of others. If believed to be necessary consider the following:
 - If in a group, rush the assailant from different angles
 - Strike areas most likely to incapacitate an assailant such as eyes
 - If an object is used as a weapon against an assailant, choose something that will be effective from a distance such as a canister containing spray that can be aimed into the eyes or an object that when used as a weapon can be applied quickly and with the result of inflicting incapacitating injuries.

Remember, employees should constantly evaluate the best course of action during a lethal assailant event and be prepared to change strategies if it appears it is necessary to survive.

Suicide Attempt

- Call 911.
- Render first aid to the degree possible.
- Move non-essential individuals from the immediate area
- Erect temporary barricades or use staff to create a secure area and restrict viewing into the area where the incident occurred
- Notify key company officials including media contact person

- If needed, establish a location where family members or others can assemble privately

Death on Property

- Call 911.
- Do not automatically assume the person(s) are deceased. Administer first aid and/or CPR if possible until qualified medical personnel arrive and instruct otherwise.
- Utilize staff to secure the area where the injured/deceased person is located as an aid to responding law enforcement officer's need to potentially process the area as a crime scene.
- Move non-essential individuals from the immediate area.
- Notify key company officials including media contact person.
- If needed, establish a location where family members or others can assemble .
- Do not respond to questions concerning person's condition. Do not talk to media representatives without permission of law enforcement.

Missing Player

- Determine how long the player has been missing and where last seen
- Contact 911 immediately if any indication of foul play, health issues, or any other circumstances other than the player may have become separated from teammates. Contact 911 if the coach and/or family members request immediate police notification
- Communicate information to staff that a player is missing including complete description
- Have an announcement made at each ballpark in an effort to locate the missing player
- Organize a search of the complex for the missing player
- If player is not located after a brief initial search, contact 911 if not already done so
- Establish a secure, private area for family members and others to gather while the search is being conducted
- Assist law enforcement upon arrival.