



EMERGENCY ACTION PLAN



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Chesterfield Valley Athletic Complex

This emergency plan is the responsibility of Sports Facility Companies. It is a “living” document to be continuously revised and updated. It will be exercised annually.

Melvin Thompson
General Manager- *Chesterfield Valley Athletic Complex*

In case of an emergency at the Chesterfield Valley Athletic Complex please follow the proper procedures. These steps will ensure a proper response time to an emergency.

In case of an emergency please take the following steps:

- Call 911
- Notify CVAC staff (CVAC supervisor, concessions worker, maintenance worker, etc.)
- Focus on emergency situation

If the emergency takes place during a game:

- Call 911
- Notify official on site (umpire or referee), he/she will tell the UIC who will notify CVAC staff

If the emergency occurs during a practice:

- Call 911
- Find nearest city staff member (CVAC supervisor, maintenance worker, etc.) and notify them of the emergency

Instructions:

- When reporting an emergency be clear with the location of the incident. Whether it is being reported to the 911 dispatcher or a concessions worker it is very important to clearly describe the location of the incident within the complex.
- When describing fields use phonetic terms, such as "F as in Frank" and "D as in Dog" in order to quicken the reaction time.
- When describing the incident describe the situation in full so CVAC staff can react appropriately.
- When waiting for an ambulance, a staff member should wait at the complex or quad entrance to flag down and lead the ambulance to the injured party and clear the way of pedestrians or obstacles.

Address:

Chesterfield Valley Athletic Complex (CVAC)
17925 North Outer 40 Road
Chesterfield, MO 63005

MISSING CHILD

If a child is lost or a parent cannot find them, the MOD will radio a "code Adam". MOD will provide a description of the child: age, race, outfit, and where they were last seen. Team members should secure all entrances, check restrooms, and scan the entire venue looking for the child. After a thorough check of the entire venue, the MOD or Operations Manager will notify the police. Once the child has been found, the MOD will notify the team members over the radio that the child has been found.

ACTIVE SHOOTER

The priority for any active shooter is to evacuate the area as quickly as possible, mitigating injury or loss of life. Citizens should be directed by staff to an area as far away from the active shooter as possible. The main goal is to use active intelligence to avoid the shooter and escape the area as quickly as possible.

If escape is not possible, any person present should be directed to an area where they may shelter in place and evade the shooter as long as necessary until police arrive. There are several suitable shelters on site for such a response, these include but are not limited to, the concession stand, bathrooms outside the concession stand, and OMB.

If people are able to shelter in place in these areas, they should get as close to the ground as possible and utilize cover by putting a barrier between them and the shooter. If caught in the open with no place to retreat to, then the metal trashcans, equipment and other solid fixed objects may be used as cover, until the shooter advances on your position or you can flee in a safe direction.

As a final resort all people should be encouraged to engage the subject in as aggressive manner as possible, utilizing whatever devices are on hand to attack the active shooter. This includes throwing things, hitting the subject or whatever means necessary to ensure you survive the encounter.

The athletic fields present a difficult location to protect oneself due to the open environment. Running away from the threat and towards the levee berm may provide immediate cover and protection from gunfire. Running in an unpredictable pattern, using zig-zag type movements, is the preferred protective measure.

CALL 911 WHEN IT IS SAFE TO DO SO!

Police are regularly assigned to events at this venue and may be looked to for direction, guidance and protection.