



EMERGENCY ACTION PLAN



EMERGENCY ACTION PLAN
Shafter Aquatics Center

This emergency plan is the responsibility of Sports Facility Companies. It is a “living” document to be continuously revised and updated. It will be exercised annually.

Brian Roe
General Manager – Shafter Aquatics Center

SHAFTER AQUATICS CENTER

SHAFTER, CA

Sports Facilities Management (SFM/SFC)

Facility Emergency Action Plan

EMERGENCY: DIAL 911 | NON-EMERGENCY: 575-616-7155 | NOTIFY GM

EAP-01: DROWNING EMERGENCY RESPONSE PLAN

CRITICAL IN-WATER RESCUE & RESUSCITATION

STEP 1: RECOGNIZE & SIGNAL EAP	Blow whistle (3 loud blasts), point directly at the victim, and signal zone handover.
STEP 2: ZONE BACKUP & WATER ENTRY	Secondary lifeguards assume 100% water surveillance. Rescuers enter with tube via compact or stride jump.
STEP 3: EXECUTE RESCUE & TOW	Perform appropriate rescue (Active/Passive, Front/Rear). Keep airway clear and tow victim to wall.
STEP 4: RAPID BACKBOARD EXTRICATION	Assisting lifeguards brings backboard to edge. Extricate victim immediately onto deck surface.
STEP 5: EMERGENCY CARE (CPR / AED)	• Check pulse & breathing (5–10s). • Drowning (no breathing/pulse): give 2 initial ventilations, then start CPR (30:2) and apply AED.
STEP 6: EMS HANDOFF, REPORT & RELEASE	Transfer care to arriving EMS. Complete incident report, NOTIFY GM and debrief staff.



Life Priority: Airway ventilation takes immediate precedence in drowning resuscitations due to hypoxia.

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EAP-02: HEAD, NECK & SPINAL INJURY PLAN

IN-WATER SUSPECTED SPINAL TRAUMA MANAGEMENT

STEP 1: RECOGNIZE & SIGNAL EAP	Signs of trauma (shallow dive, collision, tingling, deformity). Signal EAP (3 blasts), summon 911.
STEP 2: CALM POOL & SLIDE-IN ENTRY	Signal patrons to clear water calmly. Enter smoothly using Slide-In Entry to avoid creating waves.
STEP 3: IN-LINE HEAD SPLINT	Grasp upper arms midway between elbow and shoulder; press firmly against head. Rotate face-up.
STEP 4: AIRWAY CHECK (AIRWAY > SPINE)	Lower body in water to keep face clear. If victim is NOT breathing extricate immediately for CPR.
STEP 5: SHALLOW WATER BACKBOARDING	Secondary lifeguard submerges board beneath victim. Secure chest, hips/thighs, then head blocks & strap.
STEP 6: EXTRICATE, REASSESS & EMS HANDOFF	Lift board smoothly onto deck. Continuously monitor ABCs until EMS arrives. Submit logs to GM.



Golden Rule: Resuscitation and open airway
ALWAYS supersede spinal immobilization if victim is not breathing.

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EAP-03: FACILITY & SUDDEN ILLNESS PLAN

ON-DECK MEDICAL & STRUCTURAL EMERGENCY PROTOCOL

STEP 1: RAPID SCENE SIZE-UP	Assess scene safety, mechanism of injury, number of victims, and form initial impression.
STEP 2: ACTIVATE EAP & CLEAR HAZARD	Sound whistle / radio signal. If life-threatening, clear pool and direct patrons away from scene.
STEP 3: CALL 911 & NOTIFY GM	Call 911 for life-threatening emergencies. NOTIFY GM and facility leadership immediately.
STEP 4: DELIVER TARGETED MEDICAL CARE	• Cardiac: CPR / AED / BVM. • Stroke: FAST check. • Seizure: Clear hazards, cushion head, recovery position. • Diabetic: 15–20g oral sugar if alert.
STEP 5: MEET EMS & COLLECT WITNESSES	Guest services staff escort EMS at gate. Gather witness statements and contact details.
STEP 6: 'REPORT, ADVISE, RELEASE' & DEBRIEF	Complete incident paperwork. Document care or refusal. Submit signed report to GM. Conduct debriefs.



Gate Access: Guest Services must keep the main driveway and emergency access gate clear of vehicles.

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EAP-04: SEVERE WEATHER & LIGHTNING PLAN

ENVIRONMENTAL HAZARD & EVACUATION PROTOCOL

STEP 1: DETECT WEATHER & ALERT STAFF	Monitor radar and weather radio. At first sound of thunder or sight of lightning, immediately activate EAP.
STEP 2: SOUND SIGNAL & CLEAR POOL / DECK	Blow one long whistle blast. Clear pool and deck area immediately. Lifeguards step down from chairs.
STEP 3: EVACUATE PATRONS TO LOCKER ROOMS	Direct all patrons inside to locker rooms and lobby. Prohibit standing near fences, light poles, or showers.
STEP 4: NOTIFY GM & TRACK RADAR	NOTIFY GM and aquatics supervisor. Leadership logs weather metrics and monitors live radar.
STEP 5: ENFORCE STRICT 30-MIN CLOCK	Enforce the National Lightning Safety rule: every thunderclap or lightning flash restarts 30-minute timer.
STEP 6: ALL-CLEAR, INSPECTION & LOGGING	After 30 minutes pass without thunder/lightning, leadership inspects deck, sounds All-Clear, logs downtime with GM.



Strict 30-Min Rule: The 30-minute timer restarts with EVERY rumble of thunder or lightning flash. No exceptions.

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EAP-05: FIRE & HAZARDOUS CHEMICAL PLAN

FACILITY HAZARD & MUSTER EVACUATION

STEP 1: DETECT HAZARD & ALERT TEAM

Staff or alarm detects fire, smoke, chlorine/acid gas odor, or mechanical failure. Note wind direction.

STEP 2: SOUND EVACUATION ALARM

Activate fire alarm / EAP. Clear pool, splash pad, deck, and locker rooms with urgent voice instructions.

STEP 3: EVACUATE UPWIND TO MUSTER POINT

Direct all patrons and staff UPWIND to the designated muster point in the North Parking Lot.

STEP 4: CALL 911 (FIRE DEPT) & NOTIFY GM

Call 911 immediately. State exact incident details: 'Shafter Aquatics Center, chemical release at pump room'. NOTIFY GM.

STEP 5: FACILITY SWEEP & HEADCOUNT

Supervisor / Lead Guard performs quick sweep of public areas if safe. Account for all staff.

STEP 6: HANDOFF TO FIRE DEPT WITH SDS

Meet Fire Captain at gate with master keys and Safety Data Sheets (SDS). Complete reports with GM.



Chemical Safety: Only certified fire personnel or pool operators with SCBA may enter contaminated mechanical rooms.

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EAP-06: SECURITY & HOSTILE INCIDENT PLAN

SECURITY, THREAT & DISTURBANCE CONTAINMENT

STEP 1: ASSESS THREAT & PERSONAL SAFETY

Assess disturbance level. Determine if low-level dispute or dangerous violent threat. Protect patrons first.

STEP 2: IF SAFE: 'FIRM, FAIR & POLITE'

Use de-escalation and the 'Why' framework without confrontation. Request compliance or order exit from facility.

STEP 3: IF UNSAFE: CALL 911 IMMEDIATELY

If weapon, physical violence, or trespass: Call 911. Announce radio code 'Security Code Red - Deck/Lobby'.

STEP 4: LOCKDOWN & CROWD PROTECTION

Guest Services locks entrance doors. Staff guides patrons away from danger zones toward emergency exits.

STEP 5: COORDINATE WITH POLICE DISPATCH

Meet Police Officers at entrance. Provide exact physical description, suspect location, weapons, and timeline. NOTIFY GM.

STEP 6: COLLECT STATEMENTS & DEBRIEF

Gather witness and staff statements. Complete formal incident report. File with GM and debrief.



Safety First: Never physically engage or confront an armed or violent individual. Prioritize containment.

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EAP-07: ACCIDENTAL FECAL DISCHARGE (AFD) PLAN

WATER QUALITY & BIOHAZARD REMEDIATION PROTOCOL

STEP 1: DETECT CONTAMINATION & CLEAR POOL	Lifeguard spots fecal matter or patron reports incident. Sound whistle, immediately clear affected pool.
STEP 2: SECURE PERIMETER & NOTIFY GM	Close pool gate/rope off area. Announce temporary maintenance closure. NOTIFY GM immediately.
STEP 3: REMOVE FECAL MATTER WITH SKIMMER	Use clean skimmer net or bucket to remove all matter. Do NOT vacuum. Sanitize and disinfect net afterward.
STEP 4: DETERMINE CONTAMINATION TYPE	• FORMED STOOL: Raise Free Chlorine to 2.0 ppm, maintain pH 7.2–7.5, keep pool closed for 30 MINUTES. • DIARRHEAL STOOL (Cryptosporidium): Raise Free Chlorine to 20.0 ppm for 12.75 HOURS (CT=15,300), or 10.0 ppm for 25.5 hours.
STEP 5: BACKWASH FILTER & TEST WATER	Backwash filtration system to waste. Test Free Available Chlorine and pH levels to verify parameters are met.
STEP 6: LOG AFD EVENT & RE-OPEN POOL	Record date, time, stool type, chlorine/pH levels, and contact time in State Pool Log. Obtain GM sign-off to reopen.



CDC / Health Code: Diarrheal discharges require hyperchlorination.

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